

## DEVELOPMENT PLAN PANEL

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Meeting to be held in Civic Hall, Leeds, LS1 1UR on  
Tuesday, 6th July, 2021  
at 1.30 pm

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### MEMBERSHIP

#### Councillors

B Anderson  
C Campbell  
C Gruen  
J McKenna  
N Walshaw (Chair)  
D Collins  
R Finnigan  
K Brooks  
H Hayden  
A Lamb  
E Taylor

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**Please Note** - Whilst the rates of infection have come down, Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home, and [get a PCR test](#) . For those who are attending the meeting, please bring a face covering, unless you are exempt.

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=450&MId=11466&Ver=4>

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# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstance shall be specified in the minutes).</p>	
4			<p><b>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</b></p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p>	
6			<p><b>MINUTES - 18 MAY 2021</b></p> <p>To agree the minutes of the meeting held Tuesday 18<sup>th</sup> May 2021, as a correct record.</p>	7 - 12

Item No	Ward	Item Not Open		Page No
7			<p><b>UPDATES ARISING FROM CURRENT AND FUTURE NATIONAL GUIDANCE CHANGES</b></p> <p>The report of the Chief Planning Officer sets out how the Council is responding to specific areas of work as a result of wider Government reforms. These are:</p> <ul style="list-style-type: none"> <li>○ testing the National Model Design Code (NMDC) on behalf of the Ministry of Housing, Communities and Local Government (MHCLG) which arises from the Government's planning reforms</li> <li>○ preparing for First Homes which arises from the Government's planning reforms</li> <li>○ preparing for Biodiversity Net Gain (BNG) which arises from the Environment Bill</li> </ul> <p>The report provides clarity on the status of these issues and what work is being done to understand their impact on the City for the future.</p> <p>(Report attached)</p>	13 - 20
8			<p><b>LOCAL DEVELOPMENT SCHEME 2021 TO 2024</b></p> <p>The report of the Chief Planning Officer sets out the 3-year programme of plan-making through a Local Development Scheme. The LDS has been updated to take account of good progress on Neighbourhood Planning, the Site Allocations Plan Remittal, an interim Statement of Community Involvement, the Local Plan Update (approved by Executive Board for Regulation 18 consultation on 23.06.21) and what future Local Plan Updates will be about. It also reflects current and proposed Government changes to the planning system.</p> <p>(Report and Appendix attached)</p>	21 - 62
9			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>To note the date and time of the next meeting as Thursday 9<sup>th</sup> September 2021 at 1.30 pm.</p>	

Item No	Ward	Item Not Open		Page No
			<p><b>GUIDANCE FOR ATTENDING MEETINGS IN CIVIC HALL, LEEDS</b></p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

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Use of Recordings by Third Parties– code of practice

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## Development Plan Panel

Tuesday, 18th May, 2021

**PRESENT:** Councillor N Walshaw in the Chair

Councillors B Anderson, C Campbell,  
C Gruen, J McKenna, D Collins, K Ritchie,  
K Brooks, H Hayden and A Lamb

### **62 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal.

### **63 Exempt Information - Possible Exclusion of the Press and Public**

There was no exempt information.

### **64 Late Items**

There were no formal late items.

### **65 Declaration of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests.

### **66 Apologies for Absence**

Apologies for absence were received from Councillors A Carter and R Finnigan.  
Councillor A Lamb attended as a substitute on behalf of Councillor A Carter.

### **67 Minutes**

**RESOLVED-** That the minutes of the Development Plan Panel meeting held on 2<sup>nd</sup> March 2021, be approved as an accurate record.

### Matters Arising

Minute no 58 – Leeds Site Allocations Plan (SAP) – The Head of Strategic Planning informed the Panel that following endorsement of the Plan at Full Council, Leeds City Council submitted 39 Proposed Main Modifications to the Remitted part of the Leeds Site Allocations to the Secretary of State (Ministry of Housing, Communities and Local Government) for independent examination. Further to the main modification proposed for the site at Barrowby Lane, the Planning Inspector has identified an opportunity for consultation on that specific MM; comments can be put forward on MM39 only. Moving forward, the independent examination conducted by the Planning Inspectorate may involve hearing sessions, to respond to any matters raised by the Inspector.

Queen's Speech – Planning Bill. The Chief Planning Officer provided the Panel with a brief overview of the headlines on the scope of the policy details that are expected to emerge in due course, including the commitment to:

- Create a faster and more modern planning system;
- Ensuring homes and infrastructure can be delivered more quickly across England;
- Transforming the planning system efficiently through digital and map-based technology, whilst allowing for more active public engagement;

- Helping deliver vital infrastructure whilst protecting the environment;
- Changes to Local Plans, particularly in relation to zoning and the introduction of new design codes to ensure new homes are of high quality;
- Decreasing time for developments to go through the planning system;
- Replacing existing systems of funding for affordable housing and infrastructure for development with a more transparent Levy;
- Using post Brexit freedoms to enhance framework for environmental assessments;
- Reforming framework for locally led development corporations to ensure local areas have access to delivery vehicles to support growth and regeneration.

The Panel were informed that legislation is expected to be put before Parliament in Autumn and the Council are awaiting the Governments publication of the responses to the Planning White Paper. A suggestion was made that an update be brought before Panel Members in due course.

## **68 Leeds Local Plan Update - Public Consultation on the Scope of the Plan**

Further to the minutes of the meeting held 19<sup>th</sup> January 2021, the Chief Planning Officer submitted a report that provided Members of the Development Plan Panel with the draft material for the forthcoming Local Plan Update (LPU) public consultation. The proposed scope for the LPU is a focus on new or revised policy to help further address the climate emergency.

Appended to the report included the LPU Scoping Consultation Material, 'Introduction, Scope and Summary' Paper and Detailed Topic Papers.

The Group Manager (Policy and Plans) introduced the report, noting the objective of the LPU being the introduction of new and enhancement of existing planning policies to help address the climate emergency. The Council propose to broaden the scope beyond carbon reduction, to include topics such as flood risk, green infrastructure, place-making and sustainable infrastructure.

The consultation period provides an opportunity to engage with a wide range of stakeholders to understand new technologies and ways of thinking in relation to key roles to play in planning, and how the planning system in Leeds can be adapted to address the climate emergency.

The Panel were provided with a PowerPoint presentation that provided an overview of the format of the consultation as well as a summary of the 5 Thematic Topic Papers. The topic areas set a scope and a draft direction of travel, and the consultation seeks to explore views in relation to:

Carbon Reduction: The current policies do not meet the commitment for Leeds to be net zero by 2030, and changes to reduce emissions will be supported by, whole life carbon costs; reducing carbon emissions from buildings; sustainable construction; resilience to heat renewable energy generation and; heat networks and energy storage.

Flood Risk: It is important to ensure the Council's policies are informed by most up to date local evidence on flood risk. The Strategic Flood Risk Assessment is currently being updated and the LPU will explore how new developments can better manage

flood risk, whilst maintaining a balance with locating homes to facilities that people need. Further considerations include:

- Whether Functional floodplain should be expanded;
- Explore whether the LPU can be resilient for all users;
- The use of sustainable drainage systems to be strengthened;
- Permitted development rights that allow pavement over front gardens.

#### Green Infrastructure:

- To apply concepts such as ecosystems services and natural capital to Leeds;
- Further protection, improvements and extension of GI network;
- Planting more/protecting existing trees;
- Enhanced biodiversity net gain;
- Natural conservation and 'connectness';
- Improved green space in City Centre.

#### Place-making:

- Applying the 20-minute neighbourhood concept;
- Ensuring high quality design of places through good practice, standards, and design guides;
- Encouraging active travel;
- Improving the sustainability of windfall development.

#### Sustainable Infrastructure:

- HS2 and Leeds Station – shaping the development of HS2 into Leeds and seeking opportunities for new green and public spaces to be created;
- Mass Transit – to align with wider spatial priorities and deliver wider benefits;
- Leeds Bradford Airport – managing the future development of LBA and access to it;
- Digital infrastructure – supporting reliable, high-speed data at the outset to avoid later retro-fitting and to ensure a resilient and efficient economy.

The Panel were informed that the consultation material will be finalised prior to Executive Board approval and will include comments from Panel Members following discussions. The public consultation on 'Scope' is expected to begin in July 2021.

The Panel discussed the following matters:

- Clarity on issues related to the river network such as water quality, raw sewage and litter and the technologies / immediate actions available to deal with this issue. A suggestion was made to reference this matter under the Flood Risk Topic Paper;
- Concern that there is minimal reference in the Plan made to Child Friendly Leeds, and examples of ensuring developments are child friendly;
- Members emphasised the importance of including various community groups during the consultation period, particularly younger people, resident community groups, neighbourhood planning groups and parish councils; as well as harder to reach groups. There was a need identified to tailor presentations and materials to suit various audiences;
- Clarity on the timescales for implementing such policies, and the resources available across the Council to ensure policies are evidence based;

- Concerns regarding the loss of biodiversity and the ability to measure / demonstrate off-site Net Gain. The importance of having a robust mechanism to calculate the loss and replacing elsewhere was emphasised;
- Funding considerations to fund an integrated transport system, such as a transport levy on new developments;
- A suggestion was made to cross reference how Affordable Housing policies refer to the proposed policy areas, particularly in relation to seeking Affordable Housing through new development and strengthening references to all communities benefitting from better placemaking and access to services;
- It was acknowledged that identifying areas for solar farms, to contribute to wind turbine regeneration would maximise opportunities for local renewable energy generation;
- Clarity on accessibility standards for outer areas meeting the requirements of the 20-minute neighbourhood concept.

Responding to comments, officers provided Members with the following information:

- Officers are currently working with undergraduates at Leeds University as part of an engagement strategy and to strengthen engagement with younger people. Broader issues related to following up on key statutory undertakers such as Yorkshire Water and the Environment Agency;
- It was acknowledged that evidence is critical to ensure policies are ambitious as well as deliverable and comments from developers during the consultation, can demonstrate viable evidence. It is important to gauge ideas from practitioners and scientists on how to better commission future evidence as well as the local community. Officers are expecting to have draft policies at the end of the year / beginning of next year;
- Policies are being updated on a thematic basis, and part 2 of the scoping hasn't yet begun but could include aspects such as waste, residential design guides and up to date Supplementary Planning Documents;
- A resource pack, simplified PowerPoint and speaking notes can be provided to Members to use across communities as part of the consultation;
- Liaison with Leeds Climate Commission has identified cost effective measures, to achieve net zero by 2030. However, it was noted that the measures require change of behaviour amongst people as well as planning policy changes;
- Reduced car usage references form part of the Council's Connecting Leeds vision, and is better placed through conversations in that strategy. Although, ideas will form as part of this consultation;
- Developers will have to show there will be a Biodiversity Net Gain through new developments and any proposed gains off-site will have to be comparative.

In conclusion, the Panel supported the proposal to hold an informal workshop nearer the end of Summer / Autumn, to understand issues emerging from the consultation. It was agreed that key themes of the workshop will be considered once the consultation responses have been received.

**RESOLVED** – That:

- a) The contents of the submitted report and appendices, be noted;

- b) To note the intention to hold an informal workshop with Panel Members and relevant officers on the key themes of the consultation;
- c) That subject to the inclusion of comments made during discussion by Panel Members on the draft policy scope, Executive Board be recommended to approve the Local Plan Update for public consultation.

### **CHAIRS CLOSING REMARKS**

The Chair thanked all for their attendance and acknowledged this would be the last meeting Councillor Ritchie will attend before taking on a new role. The Chair thanked him for all the contributions on the Panel and wished him well.

#### **69 Date and Time of Next Meeting**

**RESOLVED** – To note the date and time of the next meeting as Tuesday 6<sup>th</sup> July 2021 at 1.30 pm.

(The meeting concluded at 14:25)

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## Updates arising from current and future national guidance changes

Date: 6<sup>th</sup> July 2021

Report of: Chief Planning Officer

Report to: Development Plan Panel

Will the decision be open for call in?  Yes  No

Does the report contain confidential or exempt information?  Yes  No

### What is this report about?

#### Including how it contributes to the city's and council's ambitions

- This report sets out how the Council is responding to specific areas of work as a result of wider Government reforms. These are:
  - testing the National Model Design Code (NMDC) on behalf of the Ministry of Housing, Communities and Local Government (MHCLG) which arises from the Government's planning reforms
  - preparing for First Homes which arises from the Government's planning reforms
  - preparing for Biodiversity Net Gain (BNG) which arises from the Environment Bill
- These 3 areas are highly relevant to current and future policies in the Development Plan for Leeds and development decisions that are taken in the City. The report clarifies the status of these issues now and what work is being done to understand their impact on the City for the future.

### Recommendations

- a) Members note the work that is being undertaken in testing the National Model Design Code
- b) Members note the Ministerial Statement on First Homes and the implications that this has for the Council
- c) Members note the preparation work that is underway on Biodiversity Net Gain and the current approach to determining planning applications

## Why is the proposal being put forward?

1. This report provides clarity for Members of Development Plan Panel (DPP) on recent and forthcoming changes to national policy, which have implications for policy making and decision taking both now and in due course.
2. Members will be aware that the Government has set out ambitions to reform the planning system. Members have previously considered:
  - a) October 2020 - a Planning White Paper response and separate Government consultation, including on First Homes
  - b) January 2021 - changes to permitted development rights and use classes
  - c) March 2021 - changes to the National Planning Policy Framework (NPPF) on design, where it was noted that the Council had bid to test the Government's prospective housing design code
  - d) May 2021 – an update on the Queen's speech (including the Environment Bill<sup>1</sup> currently at Committee Stage in the House of Lords)
3. The Government are implementing different parts of its wider planning agenda in a step by step manner with priority given to permitted development, housing methodology and First Homes. Wider changes to the National Planning Policy Framework and the components of an overall Planning Bill do not currently have a timetable set out. This update therefore only focuses on the areas of current change or where further clarity is considered necessary.

## What impact will this proposal have?

### Wards affected:

Have ward members been consulted?       Yes       No

### National Model Design Code

4. On 30th January 2021 Government published a draft of the 'National Model Design Code' for consultation. This aims to provide detailed national guidance on the production of design codes, guidance and policies to promote successful design. A design code is a set of simple, concise, numerical and visual design requirements that provide specific, detailed parameters for the physical development of a site or area. Design codes differ from design guides, which have more commonly been used in the past to provide recommendations and principles that are used to inform design but are more open to interpretation.
5. In March 2021 Leeds was successful in becoming one of 14 authorities participating in the six-month programme to test specific elements of the NMDC. Leeds and Newcastle are the largest cities doing the testing. The work being done as part of the testing programme will not, in itself, result in any new design codes / guides for Leeds. It is ascertaining whether and how the NMDC actually works for a city like Leeds and suggest ways in which the code may need to be amended.
6. The draft NMDC proposes that (as well as producing design codes for specific development sites) all parts of an authority area should be classified into 1 of 10 suggested 'area types'. The typologies suggested include 'urban neighbourhoods', 'inner suburbs', 'outer suburb', 'town/city

<sup>1</sup> for natural environment improvement, environmental protection, waste and resource efficiency, air quality, environmental standards, water, nature and biodiversity, conservation covenants, and the regulation of chemicals.

centre' etc. For each area-type, the NMDC suggests that a design code or guide should be prepared, which sets out the expectations or requirements for how new developments within that area-type should be designed.

7. The report to DPP on 2nd March (which considered the draft NMDC) identified some concerns with the area-type approach. It noted that, in a diverse urban authority such as Leeds, rather than being homogenous groupings, these 'area types' would include a wide variety of neighbourhoods that each have their own characters not only in terms of design and the built form, but also in terms of the make-up of their communities. They each have different strengths and challenges, and present different opportunities for new development and require different design responses.
8. Since the end of March 2021 (when we were notified of our successful bid), officers have met regularly with representatives from MHCLG to refine and agree the scope of the Leeds testing project. As one of the few cities participating in the testing programme (and the only one looking at the area-type approach) our work is focussing particularly on the application of the area-type approach of the NMDC in urban and inner city areas. As part of this, we are looking at:
  - a) how would we divide our city up by 'area-type'
  - b) how much consistency is there within an 'area-type' in terms of design and what might be sought from new developments
  - c) how would we engage with others when preparing area-type level design codes
  - d) what additional value does a code bring to existing design guidance e.g. the Council's standards already set out in detail in Neighbourhoods for Living
9. The intention is that the testing work will help us to develop a methodology for preparing any new design codes / guides in Leeds in the future in accordance with the NMDC. It is also hoped that the lessons learned (and any issues encountered) will be taken into account by MHCLG and used to refine the NMDC before it is finalised. The testing programme provides us with an opportunity to explore different ideas and approaches (for example, different ways of using GIS mapping to identify area-types) and will enable us to be on the 'front foot' when the final version of the NMDC is published.
10. The work being done as part of the testing programme will not, in itself, result in any new design codes / guides for Leeds. In accordance with the NMDC, any new design codes would need to be prepared with early and continued engagement and consultation with the community and any other interested stakeholders. It is unlikely that we would seek to do this until there is further clarity on how design codes will fit under any future planning reforms, so that they can be prepared with full understanding of how they will be used to inform the decision making process.
11. The NMDC is very clear that engagement and community involvement is critical in the preparation of design codes. This is in terms of both using the knowledge of residents, elected members and other stakeholders to help develop the understanding of the existing character of the area, and also to develop a vision for the area in design terms, which would then inform what the code says.
12. As part of the testing project the Council are intending to look at how people are engaged in the process. The draft NMDC makes some suggestions about this, and this will be considered in more detail. The Council is at an early stage of this part of the project, but will be focussing on this and thinking about it more over the next month or so. A workshop for DPP members in early September is proposed where work that has been undertaken can be considered in more detail and issues raised can be reflected within the final report that is submitted to MHCLG at

the end of September.

### Biodiversity Net Gain

13. Biodiversity Net Gain (BNG) is a forthcoming new statutory responsibility for Local Planning Authorities arising from the Environment Bill which has been confirmed in the Queens Speech May 2021. It will have considerable implications and opportunities for LPAs and guidance is needed to prepare for it.
14. BNG allows Local Planning Authorities to secure on and off-site biodiversity credits from developers and use these to deliver projects. It is a new approach, which requires setting up a new guidance, systems and processes. Leeds is the lead authority on behalf of the 5 West Yorkshire authorities in tendering for consultants to advise on this.
15. In sum consultants will:
  - a) Review the Environment Bill to identify obligations on LPAs for BNG
  - b) Critical analysis of options available to deliver BNG
  - c) Good practice from elsewhere in England
  - d) Understanding of the role of Habitat Banks (off-site areas that can be joined to existing reserves or used to link different habitats and areas together)
  - e) Components required to set up a self-financing BNG system led by an LPA and potential for cross-authority savings
  - f) Viability assessment through auditing real-life applications
  - g) Help identify number of Biodiversity Units likely to be required through off-site delivery – to help inform Habitat Banking
  - h) Advise on governance models
  - i) Assessment of how on-site Biodiversity Units will be delivered in a reportable/enforceable way
16. The Council currently delivers BNG in the context of the forthcoming Act, through adopted Core Strategy Policy G9 which states:

#### ***POLICY G9: BIODIVERSITY IMPROVEMENTS***

*Development will be required to demonstrate:*

*(i) That there will be an overall net gain for biodiversity commensurate with the scale of the development, including a positive contribution to the habitat network through habitat protection, creation and enhancement, and*

*(ii) The design of new development, including landscape, enhances existing wildlife habitats and provides new areas and opportunities for wildlife, and*

*(iii) That there is no significant adverse impact on the integrity and connectivity of the Leeds Habitat Network.*

17. Whilst the Act proposes setting a minimum of 10% net gain our current statutory policy requires overall net gain but does not set a % figure.
18. The LPA has guidance<sup>2</sup> on our web-site on BNG which helps clarify the implementation of

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<sup>2</sup> <https://www.leeds.gov.uk/planning/conservation-protection-and-heritage/achieving-net-gain-in-biodiversity-guidance-for-developers>

Policy G9 and encourages 10% net gain and opportunities on individual sites are taken through negotiation on individual planning applications. A net gain figure will be set, within a policy through the Local Plan Update 2021 and Members will be updated on the outcome of the consultancy project at its November meeting.

### First Homes

19. The government's proposed approach to affordable home ownership is called First Homes (FH). These were noted in the Government's election manifesto and consulted on in 2019 and a Ministerial Statement delivered in parliament 24th May 2021. The Planning Practice Guidance has been updated to reflect this but no changes have been made to the National Planning Policy Framework.
20. **Definition of FH:** FHs meet the definition of 'affordable housing' for planning purposes and are to be sold with a 30% discount on market value. The discount set will be retained in perpetuity through a legal restriction on the title. A price cap of £250,000 after discount will be set though this will only be applied to the initial sale. The FH will only be for first time buyers and household income should be less than £80k. There is local discretion to set different caps and market discounts (of either 40% or 50%) through plan-making if there is evidence of a local need to do so.
21. **Delivery:** FH will be delivered mainly via developer contributions required by s.106 obligations and will be secured by the agreement. The overall Affordable Housing contribution must be the same value as would have previously been required under current policy i.e. FH are replacing a type of current AH tenure provision not adding more. There is a requirement that a minimum of 25% of s.106 affordable units will be FH, whether on site, off site, a commuted sum or a mixture of these. For the remaining 75%, the tenure should be in line with Local Plan policy and should prioritise social rent. In Leeds the current policy<sup>3</sup> is for 40% intermediate<sup>4</sup> rent and 60% social rent<sup>5</sup>. Under FH this would likely look like 25% FH and 15% other intermediate products (to make up the existing 40% requirement) and 60% social rented. Government is to produce a model S106 agreement which LPAs are encouraged to use and adapt to local circumstances as well as other standard documentation.
22. **Exceptions Sites:** Councils will be required to support the development of exception sites, not allocated in the local plan, that provide for "First Home-led development". This would amend current national policy on the development of "entry-level exception sites" in the NPPF. If the current NPPF policy remains these will not be in the Green Belt but could be on other sites not allocated for housing or allocated for other uses.
23. **Transitional arrangements:** The requirements must be taken in to account in a plan-making context from 28th June and the Council does not fall under any of the transitional arrangements that allow local authorities with advanced plans to not reflect FH. FH will not apply to sites with full or outline planning permission, those applications that will be determined before 28th December 2021 or where there's been significant pre-application engagement and an application will be determined before 28th March 2022. The Government note that LPAs should allow developers to add FH to the tenure mix if they wish and be flexible and should clearly state how FH requirements are going to be applied before any formal policy review "*through the most appropriate tool.*"
24. **Matters Arising for Leeds:** FH is a fresh approach and the Council will need to take the new

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<sup>3</sup> Core Strategy (as amended by the Selective Review) 2019 Policy H5

<sup>4</sup> Affordable to households with lower quartile incomes (i.e. lowest 25% in local area)

<sup>5</sup> Affordable to households with lower decile incomes (i.e. lowest 10% in local area)

requirement into account and understand how it impacts upon its existing policy framework for Affordable Housing needs. There are also administration and resource implications to be taken into account as well as concerns as to what types of sites may come forward as exception sites.

25. In the Council's response to Government on the FH consultation we noted that only 36% of households in Leeds can afford £100k and only 15% can afford £160k. In the inner city areas only 17% can afford £100k and only 1% can afford £160k. It is therefore possible that Leeds will have the local evidence to require the need to invoke higher % discounts. This would need to be updated through a formal statutory plan-making process and the necessary evidence base work to underpin any change to policies. Policy H5 of the Core Strategy Selective Review was updated in 2019 and prior to the change in Government policy would have been reviewed to see if it needed to be updated by 2024. Agenda item 2: The Local Development Scheme (LDS) clarifies that having very recently adopted a housing requirement and affordable housing policy in 2019<sup>6</sup>, the Council would have would have reviewed Policy H5 to see if it needed to be updated by 2024. Members will be aware that the Council is prioritising a Local Plan Update to focus on the climate emergency and how that fits with the 3 Pillars of the Council for climate emergency, health and well-being and inclusive growth. The LDS clarifies that the implications of First Homes will need to be subject to further consideration and that DPP will consider the matters that may be considered through future Local Plan Updates.
26. **Next Steps:** As part of helping to shape the Council's thinking on this an Affordable Housing Delivery Plan (prepared through the officer Housing Growth Board) will be brought to DPP in September. This sets out how the council and other stakeholders engaged in housing delivery can refresh the tools, funding and collaborations needed to increase and maximise AH delivery.

#### **What consultation and engagement has taken place?**

27. These are currently operational matters and wider consultation will be required through future plan making in line with the Council's Statement of Community Involvement and pursuant to legal requirements.

#### **What are the resource implications?**

28. There are significant resource implications for the NMDC, BNG and First Homes matters as these require significantly more up front work. Government has recognised this and noted that New Burdens Funding will be made available to account for the resource pressures. However, no further clarity is available on that at present.

#### **What are the legal implications?**

29. There are no legal implications arising from the recommendations in this report.

#### **What are the key risks and how are they being managed?**

30. This paper considers new and potential emerging guidance in relation to changes to the planning system and until further detail of this is known, it is difficult to assess the impacts.

#### **Does this proposal support the council's three Key Pillars?**

Inclusive Growth       Health and Wellbeing       Climate Emergency

31. Planning is relevant to the delivery of all the priorities in the Best Council Plan. The emerging

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<sup>6</sup> Core Strategy (as amended 2019)

and proposed changes to the planning process will be considered through plan-making and in that process the 'Best City Priorities' will be considered in detail as part of the planning process.

## **Options, timescales and measuring success**

### **What other options were considered?**

32. None.

### **How will success be measured?**

33. These are emerging plan areas which will be implemented in detail through plan-making and guidance. This will ensure that objectives are measurable.

### **What is the timetable for implementation?**

34. The NMDC testing process will run until the end of September 2021. After that it is expected that the Government will roll out a revised NMDC in due course. No timetable has been set.

35. The First Homes proposals are applicable through transitional arrangements as set out in paragraph 20.

36. Biodiversity Net Gain is subject to provision in the Environment Bill which is at a late stage but is yet to receive Royal Assent. Work on behalf of the West Yorkshire authorities is due to report in the Autumn.

## **Appendices**

37. None

## **Background papers**

38. None

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## Local Development Scheme 2021 to 2024

Date: 6<sup>th</sup> July 2021

Report of: Chief Planning Officer

Report to: Development Plan Panel

Will the decision be open for call in?  Yes  No

Does the report contain confidential or exempt information?  Yes  No

### What is this report about?

#### Including how it contributes to the city's and council's ambitions

- The Council is required to set out a 3 year programme of plan-making through a Local Development Scheme. This LDS covers the period 2021 to 2024 and is the eleventh such iteration. The last version was considered by DPP in January 2020.
- A draft is contained at **Appendix 1** and has been updated to take account of good progress on Neighbourhood Planning, the Site Allocations Plan Remittal, an interim Statement of Community Involvement, the Local Plan Update (approved by Executive Board for Regulation 18 consultation on 23.06.21) and what future Local Plan Updates will be about. It also reflects current and proposed Government changes to the planning system.

### Recommendations

Members are recommended to:

- a) Note the updated draft Local Development Scheme at Appendix 1 and provide comments prior to the LDS being approved by the Chief Planning Officer, under delegated authority.
- b) Note that, once approved the updated Local Development Scheme will be published on the Council's website.

## Why is the proposal being put forward?

1. The local development scheme (LDS) is a public project plan identifying which local development documents will be produced, in what order and when.
2. The LDS acts as the starting point for the community and stakeholders to find out about the authority's planning policies in respect to a particular place or issue, and what the status of those policies. It also sets out a detailed programme for the preparation of Local Development Documents, and progress of neighbourhood plans including timetables, which tell people when the various stages in the preparation of policy documents will be carried out.
3. A LDS is required under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011).

## What impact will this proposal have?

### Wards affected:

Have ward members been consulted?       Yes       No

4. The draft LDS is contained at **Appendix 1**.
5. In sum the LDS has been updated to clarify:
  - i. the status of the Adopted Site Allocation Plan (SAP) and its current SAP Remittal process for 37 policies (Appendix 1, page 18)
  - ii. the process of review that was undertaken in July 2020 for the existing policies in the Local Development Plan and the conclusion that having regard to available resources, and in consultation with DPP, it was necessary to prioritise the updating of these policies against the Council's 3 pillars. This resulted in those policies relating to carbon reduction, flood risk, place making, sustainable infrastructure and green infrastructure being prioritised for updating before others, which will be included in the next plan update. This is known as Local Plan Update (1). (Appendix 1, page 23)
  - iii. progress on the Local Plan Update (1). (Appendix 1, page 23)
  - iv. that the SAP contains two review policies within it first, for ensuring that there are sufficient housing allocations to meet the Core Strategy Selective Review housing requirement and second, for ensuring that there are sufficient Gypsy and Traveller allocations to meet needs. (Appendix 1, page 8, 24 & 25)
  - v. that the next Local Plan Update "LPU (2)" will be scoped during 2021/22 so as to provide a clear direction of travel on all planning matters (Appendix 1, page 8 & 26)
  - vi. the progress of Neighbourhood Plans (Appendix 1, page 9) and Supplementary Planning Documents (Appendix 1, page 11) in preparation

## What consultation and engagement has taken place?

6. These are currently operational matters and wider consultation will be required through future policy making in line with the Council's Statement of Community Involvement.

### **What are the resource implications?**

7. There are no specific implications to this report. However, the plans and programmes listed will require resources to deliver, not least a Local Plan Update and accompanying evidence base. In general these will be met from within existing budgets

### **What are the legal implications?**

8. The LPA has a statutory duty to prepare and maintain a scheme to be known as their local development scheme. The Chief Planning Officer has been granted delegated authority to prepare and maintain the LDS.

### **What are the key risks and how are they being managed?**

9. The LDS has a risk assessment at Appendix 2 along with mitigating actions. These relate to external factors such as changes to national guidance and capacity and resource issues.

### **Does this proposal support the council's three Key Pillars?**

- Inclusive Growth       Health and Wellbeing       Climate Emergency

10. The LDS work programme set out in this report establishes the clear role of planning in delivering the Council's priorities:

- Health and Well-being Strategy – through policies including the design of places, affordable housing, quality of housing and accessibility
- Climate Emergency – through policies including the design of places, blue and green infrastructure, the location of development, accessibility to public transport, use of brownfield land, energy generation and energy efficiency of buildings
- Inclusive Growth Strategy – through policies including the links between homes and jobs, affordable housing, the location of development, green infrastructure and connectivity

11. Planning is relevant to the delivery of all the priorities in the Best Council Plan and this role will be appraised and maximised as the projects described in the LDS are progressed and implemented.

### **Options, timescales and measuring success**

#### **What other options were considered?**

12. None as there is a statutory duty to prepare the LDS

#### **How will success be measured?**

13. Success will be measured in terms of progression of DPDs against timescales as set out in the LDS.

#### **What is the timetable for implementation?**

14. The LDS details different timetables for each DPD. The LDS itself is updated annually.

### **Appendices**

15. Appendix 1: Leeds Local Development Scheme 2021-2024

### **Background papers**

16. None



# **Local Development Scheme**

## Leeds Local Development Plan

**June 2021**

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# Executive Summary

This Local Development Scheme provides information about the Council's statutory planning policy documents and what is in the process of being made (see Section 1).

It is important because all planning decisions are made in line with the Local Development Plan.

## The Statutory Development Plan for Leeds

**The Leeds Local Plan** (see Section 2)

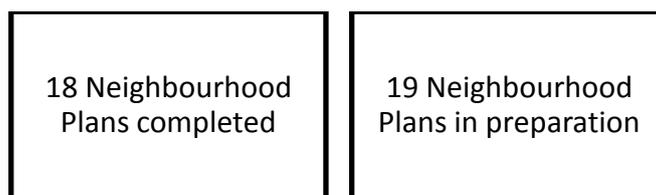
5 statutory planning documents together form the Local Plan for Leeds and a policies map shows some of these policies on an OS map base.



## Other statutory planning documents

### **Neighbourhood Plans**

These documents (see Section 9) include detailed policies at the local community level and form part of the Development Plan once they have been approved at referendum.



### **Supplementary Planning Documents and other material considerations**

These documents are capable of being a material consideration in planning decisions but are not part of the development plan. More detailed technical guidance is provided in a series of Supplementary Planning Documents (see Section 10).



The following SPDs are currently in preparation:



The Council has updated its Statement of Community Involvement (SCI) (see para 2.4) which clarifies the way in which people can engage with the planning system in Leeds.

The Council also maintains an evidence base to help ensure good implementation of policies and understand where policies may need to be updated (see Section 11).

### **Wider Council Priorities**

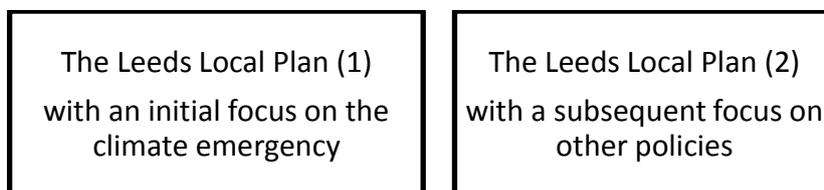
The Local Development Plan sits alongside other Council plans and programmes as well as those of the City Region (see Section 5).

Critically the Local Development Plan is a means of translating the Council's 3 Pillars on the ground:

- **Health and Well-being Strategy** – through policies including the design of places, quality of housing and accessibility
- **Climate Emergency** – through policies including the design of places, the location of development, accessibility to public transport, use of brownfield land, energy generation and energy efficiency of buildings
- **Inclusive Growth Strategy** – through policies including the links between homes and jobs, the location of development, green infrastructure and connectivity

### **Local Plan Review and Updates**

The Local Plan is kept up to date by reviewing the policies within it to see if they need to be updated. A review of existing policies is undertaken every 5 years from the date of adoption for each document. This is a requirement of Government and the first formal review was completed in July 2020 in consultation with Development Plan Panel. Following this review the Council intends to update specific parts of the Local Plan in the following order:



The Council is also undertaking selective modifications to the Adopted Site Allocations Plan through a Remittal of 37 sites to the Secretary of State.

Section 12 sets out a detailed profile of each of the 5 statutory planning documents and their scope for review.

### **More information**

The Council's planning web-site [www.leeds.gov.uk/localplan](http://www.leeds.gov.uk/localplan) contains information on the adopted Local Plan.

# 1 Introduction

- 1.1 The Planning and Compulsory Purchase Act (2004) and national planning policy place Local Plans at the heart of the planning system. They set out a vision and a framework for the future development of an area, addressing needs and opportunities in relation to housing, the economy, community facilities and infrastructure – as well as mitigating and adapting to climate change, safeguarding the environment, securing good design, mining activities, and dealing with waste. They also help guide decisions about individual development proposals, as Local Plans (together with any neighbourhood plans that have been made) form the Development Plan for Leeds and are the starting-point for considering whether applications can be approved.
- 1.2 National planning policy sets clear expectations as to how a Local Plan must be developed in order to be justified, effective, consistent with national policy and positively prepared to deliver sustainable development that meets local needs and national priorities.
- 1.3 It is also important that they are based on up to date and proportionate evidence and are kept up to date to respond to changing circumstances. Under regulation 10A of The Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended) local planning authorities must review local plans, and Statements of Community Involvement at least once every 5 years from their adoption date to ensure that policies remain relevant and effectively address the needs of the local community.
- 1.4 A Local Development Scheme (LDS) is required under section 15 of the Planning and Compulsory Purchase Act 2004 (as amended by the Localism Act 2011). This must specify (among other matters) the documents which, when prepared, will comprise the Local Plan for the area.
- 1.5 This LDS is the first point of contact for anyone wishing to find out about which planning policy documents apply to Leeds, and their status. The plan making process is complicated and can be forbidding to non-planners. To that end, this LDS clearly sets out progress on the Local Plan alongside details of a wider set of documents and evidence base documents so that local communities and interested parties can keep track of progress and wider plan making context. An up to date Statement of Community Involvement clarifies how citizens engage with planning and how planning engages with citizens of Leeds (see below). A glossary of terms is also provided at **Appendix 1**.
- 1.6 The LDS sets out a three-year rolling programme on the timetable for preparing and reviewing documents alongside other non-statutory documents. If monitoring of the Local Plan indicates the need to further adjust the LDS timetable or if there is a need to revise and/or prepare new planning documents in response to national planning policy or local circumstances, this will be announced on the council's web site and the LDS will be adjusted accordingly.
- 1.7 The Planning and Compulsory Purchase Act 2004 requires that local authorities establish policies relating to the development and use of land in their area in Local Development Documents. Local Development Documents (LDD) include Development Plan Documents (which form part of the statutory development plan) and Supplementary Planning Documents (which do not form part of the statutory development plan). LDDs collectively deliver the spatial planning strategy for the local planning authority's area.

- 1.8 All DPDs are subject to rigorous procedures of community involvement, consultation and independent examination, and adopted after receipt of an inspector's binding report. Once adopted, development management decisions must be made in accordance with them (and any other policies forming part of the development plan) unless material considerations indicate otherwise.

## **2 Local Development Documents**

- 2.1 Local Development Documents collectively deliver the spatial planning strategy of the area and include the following documents:

### Development Plan Documents

- 2.2 The Local Plan in Leeds is not a single 'plan' but the name given to a portfolio of documents. This approach allows greater flexibility to respond to changing circumstances, address local issues, strengthen community and stakeholder involvement in the planning process and achieve economic, environmental and social objectives, through the use of Sustainability Appraisals.

### Supplementary Planning Documents

- 2.3 Supplementary Planning Documents (SPDs) are also Local Development Documents, do not form part of the statutory development plan, but do provide supplementary advice and guidance, which are material considerations in the determination of a planning application. SPDs are not subject to independent examination; however they are subject to community consultation procedures.

### Statement of Community Involvement

- 2.4 A Statement of Community Involvement (SCI) was adopted by the City Council in February 2007 and updated in January 2021 on an interim basis to take account of the Covid-19 pandemic lockdown and more limited consultation measures allowable. The SCI sets out the processes by which the community will be engaged in consultation on each type of document and at every stage of its preparation. The SCI also sets out how the community can engage in the consideration of major development management decisions. A full review of the SCI had commenced in 2019 but was paused as a result of the pandemic. Once the Government's Roadmap out of lockdown is clarified work on a fully reviewed SCI will commence.

## **3 Other parts of the statutory Development Plan**

### Neighbourhood Plans

- 3.1 These offer local communities (via a Neighbourhood Forum or Parish/Town Council) the opportunity to prepare locally specific policies in general conformity with the strategic policies of the Local Plan. A neighbourhood plan attains the same legal status as the Local Plan once it has been approved at a referendum and before it is 'made' by the local planning authority (i.e. brought into legal force following an independent examination).

## **4 Adopted Plans**

- 4.1 These Plans are adopted and form part of the statutory Development Plan (see Section 11)

- the **Unitary Development Plan** was Adopted in 2001 and the **UDP Review** in July 2006
- the **Natural Resources and Waste Local Plan** was Adopted in January 2013 (two remitted policies were subject to re-examination and Adopted in September 2015)
- the **Core Strategy** was Adopted in November 2014 and sets out the vision, spatial strategy and core policies for the spatial development of the local planning authority area. It also lists Unitary Development Plan policies to be saved and deleted
- the **Aire Valley Leeds Area Action Plan** was Adopted in November 2017. It identifies specific allocations of land for retail, housing, employment and green space for a specific regeneration area of the City. It also lists Unitary Development Plan policies to be saved and deleted
- the **Site Allocations Plan** was Adopted in July 2019. It identifies specific allocations of land for housing and employment and designations of retail centres and green space. It also lists Unitary Development Plan policies to be saved and deleted. The High Court upheld a challenge to the SAP and ordered that 37 of its policies be remitted to the Secretary of State for re-examination. This modification to the SAP for these 37 policies is in progress. The remainder of the SAP is extant.
- the **Core Strategy** Selective Review selectively reviewed Core Strategy 2014 policies, incorporating a revised objectively assessed need for housing, consequential amendments to policies for affordable housing, local policies for Housing Standards and amendments to greenspace policy. This was Adopted in September 2019.
- **Clifford Neighbourhood Plan** was made in March 2017
- **Collingham Neighbourhood Plan** was made in June 2017
- **Bardsey-cum-Rigton Neighbourhood Plan** was made in November 2017
- **Barwick in Elmet and Scholes Neighbourhood Plan** was made in November 2017
- **Boston Spa Neighbourhood Plan** was made in November 2017
- **Thorp Arch Neighbourhood Plan** was made in January 2018
- **Holbeck Neighbourhood Plan** was made in March 2018
- **Linton Neighbourhood Plan** was made in March 2018
- **Alwoodley Neighbourhood Plan** was made in July 2018
- **Walton Neighbourhood Plan** was made in October 2018
- **Bramham Neighbourhood Plan** was made in March 2019
- **Kippax Neighbourhood Plan** was made in March 2019
- **Scarcroft Neighbourhood Plan** was made in March 2019
- **Aberford Neighbourhood Plan** was made in November 2019
- **Wetherby Neighbourhood Plan** was made in February 2020
- **Horsforth Neighbourhood Plan** was made in May 2020
- **Otley Neighbourhood Plan** was made in May 2020
- **Shadwell Neighbourhood Plan** was made in June 2021
- a **Policies Map** (showing extant UDP Policies, Core Strategy and Natural Resources and Waste Plan policies as well as Aire Valley Leeds Area Action Plan policies, Site Allocations Plan policies and made Neighbourhood Plans)

## 5 **Headline Plan Programme 2021 - 2024**

Plans in Preparation – see section 11 for detailed timetable

- A **Local Plan Update (2021)** (a selective update of the Local Plan with a proposed focus on policies for the climate emergency)

- **Site Allocation Plan Remittal - 39 Proposed Main Modifications to the Leeds Site Allocations Plan** (concerning 37 sites) for reconsideration by the Secretary Of State
- **Neighbourhood Plans** (see Section 6 below which lists progress on Neighbourhood Plans)

Review Policies in Adopted Plans (see Section 11 for more detail)

The Adopted SAP sets two review policies within it.

- **SAP Review for Housing Allocations up to 2028** – this will be guided by SAP Policy HGR1 which seeks to ensure that sufficient land is allocated and safeguarded land designated within the SAP (to 2028) so as to comply with Core Strategy Selective Review housing requirements, which were Adopted after the SAP.
- **SAP Review for allocations for Gypsies and Travellers up to 2028** – this will be guided by Policy HGR2, which seeks to ensure that sufficient land for Gypsies and Travellers is provided by requiring a review of sites should the quantum of sites provided through planning applications be less than 13 as at 31st March 2023.

Plans/policies to be reviewed to assess whether they need updating

The Local Plan is kept up to date by reviewing the policies within it to see if they need to be updated. A number of things may mean policies need to be updated, including: a change in national policy, different priorities for plans or monitoring of existing policies. A review of existing policies is undertaken every 5 years from the adoption of each document. The first formal review was undertaken in early 2020 in consultation with Development Plan Panel in July 2020. It is available on the Council's web-site<sup>1</sup> and in sum:

- The Council considered 185 policies in plans which were more than 5 years old. There are 70 of the 185 policies that do not need to be update. These will be reviewed again in five years. In line with the NPPF, if there are changes in national policy and local circumstances before the next review then an earlier review will be under taken.
- There are 115 policies that need to be considered for update. It should be noted that the majority of these are non-strategic policies and any policy updates would be to provide minor or contextual updates to be consistent with the wording in the NPPF, but the general policy intent remains in general conformity with the NPPF and can continue to be applied in the determination of planning applications, albeit, as necessary with NPPF as context.

However having regard to available resources, and in consultation with DPP, it was necessary to prioritise the updating of these policies against the Council's 3 pillars. This resulted in those policies relating to carbon reduction, flood risk (inc. blue infrastructure), place making, sustainable infrastructure and green infrastructure being prioritised for updating before others, which will be included in the next plan update.

A subsequent Local Plan Update would need to consider a review of matters including policies not prioritised for Update through Local Plan Update (1) and changes to national guidance since July 2020:

Matter	Last Updated	Driver for Change
Housing Requirement	Core Strategy Selective Review 2019	<ul style="list-style-type: none"> <li>• Maintain up to date assessment of the demand for housing.</li> </ul>

<sup>1</sup> <https://www.leeds.gov.uk/planning/planning-policy/adopted-local-plan/local-development-scheme>

		<ul style="list-style-type: none"> <li>Government revised guidance in December 2020 for how to set housing requirements (inc. a Standard Method and Housing Uplift of 35%)</li> </ul>
Affordable Housing	Core Strategy Selective Review 2019	<ul style="list-style-type: none"> <li>Current needs and how they are being met through the planning system</li> <li>Government's First Homes in May 2021</li> </ul>
Employment Requirement	Core Strategy 2014	<ul style="list-style-type: none"> <li>Maintain up to date assessment of the demand for and supply of land for employment</li> </ul>
Local and Town Centres	Core Strategy 2014 and Site Allocations Plan 2019	<ul style="list-style-type: none"> <li>Assess and plan to meet the needs of the 63 town and local centres across Leeds</li> <li>Account for changes to retail market, implications of pandemic and permitted development and use classes changes (2020)</li> </ul>
Housing and Employment Allocations	Site Allocations Plan 2019	<ul style="list-style-type: none"> <li>Ensure long term supply of housing and employment land is provided for beyond 2028</li> </ul>
Minerals & Waste	Natural Resources and Waste Plan 2013	<ul style="list-style-type: none"> <li>Assess up to date needs for mineral extraction and associated development and waste management facilities</li> </ul>
Gypsies and Travellers and Travelling Show peoples needs	Site Allocations Plan 2019	<ul style="list-style-type: none"> <li>Ensure long term supply of housing options for beyond 2028</li> </ul>

The precise scope of a subsequent Local Plan will be established in consultation with Development Plan Panel and consulted upon through statutory Regulation 18 consultation and the list above is not exhaustive at this early stage.

## 6 Neighbourhood Plans

6.1 Neighbourhood planning gives local people direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. Following the introduction of the Localism Act 2011 there has been a high level of interest in neighbourhood planning activities in Leeds.

6.2 As at June 2021 the following Neighbourhood Areas have been designated. It is difficult to ascertain the speed at which individual Neighbourhood Plans (NPs) will progress. Where progress has moved beyond designation to the next regulatory stages this is noted below (NB: Some areas may appear twice in the table as they are in more than one HMCA).

Housing Market Characteristic Area (HMCA)	Neighbourhood Area PC = Parish/Town Council F = Forum	Progress (January 2020)
Aireborough	Aireborough (F)	Draft plan in preparation.
	Rawdon (PC)	Draft plan in preparation
Inner	Beeston (F)	Draft plan in preparation.
	Chapeltown	Neighbourhood area designated, neighbourhood forum application due to be submitted.
	Chapel Allerton	Neighbourhood area designated, neighbourhood forum application submitted and publicity complete.
	Headingley (F)	Submission anticipated 2021.
	Holbeck (F)	Plan made March 2018.
	Hyde Park (F)	Draft plan in preparation.
	Kirkstall (F)	Ongoing engagement, vision and objectives being prepared.

	Little Woodhouse (F)	Draft plan in preparation.
	Mabgate, Lincoln Green and Burmantofts	Neighbourhood area designated, neighbourhood forum application due to be submitted.
	Seacroft (F)	Area designated, consideration currently being given on revisiting neighbourhood planning opportunities.
North	Adel (F)	'Health Check' completed, submission anticipated within next 6 months.
	Alwoodley (PC)	Plan made July 2018.
	Chapelton	Neighbourhood area designated, neighbourhood forum application due to be submitted.
	Chapel Allerton	Neighbourhood area designated, neighbourhood forum application submitted and publicity complete.
	Harewood (PC)	Designation, not continuing at this time.
	Headingley (F)	Submission anticipated 2021
	Horsforth (PC)	Plan made in May 2020.
	Kirkstall (F) (Small part of NA)	Ongoing engagement, vision and objectives being prepared.
Outer North East	Aberford & District (PC)	Plan made November 2019.
	Bardsey-cum-Rigton (PC)	Plan made November 2017.
	Barwick in Elmet and Scholes (PC)	Plan made November 2017.
	Boston Spa (PC)	Plan made November 2017.
	Bramham-cum-Oglethorpe (PC)	Plan made March 2019.
	Clifford (PC)	Plan made March 2017.
	Collingham (PC)	Plan made June 2017.
	East Keswick (PC)	Submission anticipated 2021
	Harewood (PC)	Designation, not continuing at this time.
	Linton (PC)	Plan made March 2018.
	Scarcroft (PC)	Plan made March 2019.
	Shadwell (PC)	Plan made in June 2020.
	Thorner (PC)	Draft plan in preparation.
	Thorp Arch (PC)	Plan made January 2018.
	Walton (PC)	Plan made October 2018.
	Wetherby (PC)	Plan made in February 2020.
Outer North West	Adel (F)	'Health Check' completed, submission anticipated 2021
	Otley (PC)	Plan made in May 2020.
	Pool-in-Wharfedale (PC)	Submission anticipated 2021.
Outer South East	Aberford & District (PC)	Plan made November 2019
	Garforth (F)	Submission anticipated 2021
	Kippax (PC)	Plan made March 2019.
	Micklefield	Neighbourhood area designated.
Outer West	Kirkstall (F)	Ongoing engagement, vision and objectives being prepared.
Outer South West	Beeston	Draft plan in preparation.
Outer South	Carlton (F)	Draft plan in preparation.
	Oulton and Woodlesford (F)	At independent examination.
	Rothwell (F)	Draft plan in preparation.

6.3 As at June 2021 the following plans have been made and form part of the Adopted Local Plan for Leeds:

- 1) Clifford Neighbourhood Plan was made in March 2017
- 2) Collingham Neighbourhood Plan was made in June 2017
- 3) Bardsey-cum-Rigton Neighbourhood Plan was made in November 2017
- 4) Barwick in Elmet and Scholes Neighbourhood Plan was made in November 2017
- 5) Boston Spa Neighbourhood Plan was made in November 2017
- 6) Thorp Arch Neighbourhood Plan was made in January 2018
- 7) Holbeck Neighbourhood Plan was made in March 2018
- 8) Linton Neighbourhood Plan was made in March 2018
- 9) Alwoodley Neighbourhood Plan was made in July 2018
- 10) Walton Neighbourhood Plan was made in October 2018
- 11) Bramham Neighbourhood Plan was made in March 2019
- 12) Kippax Neighbourhood Plan was made in March 2019
- 13) Scarcroft Neighbourhood Plan was made in March 2019
- 14) Aberford Neighbourhood Plan was made in November 2019
- 15) Wetherby Neighbourhood Plan was made in February 2020
- 16) Horsforth Neighbourhood Plan was made in May 2020
- 17) Otley Neighbourhood Plan was made in May 2020
- 18) Shadwell Neighbourhood Plan was made in June 2021

## 7 Supplementary Planning Documents

7.1 Supplementary Planning Documents (SPDs) are not part of the Local Plan but are a material consideration which carry weight when the Council makes decisions on planning applications. SPDs build and expand on existing policies in the development plan. A list of adopted SPDs can be found on the Council's web-site.

7.2 The following SPDs are in preparation:

- **Tall Buildings SPD** – initial consultation completed Autumn 2019. Delayed due to need for consideration of responses and resources. Existing Tall Buildings Guide remains extant.
- **Transport SPD** inc. pulling together of existing SPDs (and a wider review of Section 106 contributions to highway schemes) – initial consultation held January 2020. Delayed due to need for consideration of responses and resources. Existing separate Transport SPDs remain extant.
- **Housing Standards for Homes in Multiple Occupation and Purpose Built Student Accommodation** (supporting policy H10 Minimum Space Standards of the Core Strategy) – initial consultation completed in Spring 2021. On track for pre-adoption consultation to follow in winter 2021/22.

## 8 Conformity and integration with other plans and strategies

8.1 A West Yorkshire Combined Authority (WYCA), was formally established in April 2014 and under devolved administrative arrangements a Mayor was elected in 2021. WYCA currently has a statutory role for transport strategy and new statutory arrangements for spatial planning are proposed. These are to be clarified through the Government's Planning Bill in due course. In the meantime the Council has a long established 'Duty to Cooperate' with neighbouring authorities, as required by the Localism Act 2011. The Leeds City Region Local Planning Authorities are committed to partnership working to ensure a joined-up approach to spatial planning including tackling strategic cross-boundary issues and agreeing strategic priorities.

This is especially important in the preparation of Development Plan Documents to ensure that both legal requirements and soundness tests are met. The most relevant programmes and policies of the City Region are as follows:

- **Leeds City Region Statement of Common Ground** (2018) this is a Government requirement and plays a significant role in the Duty to Co-operate by setting clear strategic intentions for a range of cross boundary issues
- **Strategic Economic Framework** (2020) the Combined Authorities plan to transform the economy and create thousands of extra jobs over the next 20 years
- **West Yorkshire Transport Strategy to 2040** (2017) sets the long term vision for development and the transport infrastructure needed to support it in West Yorkshire (including need for mass transit modes)
- **West Yorkshire Connectivity Infrastructure Plan** (draft 2021) provides the strategic context that will inform the commissioning of a future infrastructure pipeline

8.2 Other policies are also relevant to setting the context for the LDS and its Local Development Documents. These include:

- **Vision for Leeds** (Community Strategy) (2011 to 2030) aims to address current challenges and future opportunities with a vision to be the best city in the UK by 2030
- **Best Council Plan** (2017 to 2020) sets out the priorities for service delivery. The preparation of the Local Plan is identified as being integral to these priorities, including delivering sustainable and inclusive economic growth
- A **Climate Emergency** was declared in March 2019 which sets a challenging ambition for the City to be net zero carbon by 2030. This involves a number of work streams aimed at monitoring and improving the implementation of policies within the Adopted Development Plan (e.g. improving decision making on the quality of development approved), alongside updating policies as part of plan-making
- Leeds **Health and Well-being Strategy** (2016-2021) sets out 12 priority areas to help Leeds become the best city for health and wellbeing.
- Leeds **Inclusive Growth Strategy** (2018-2023) which underpins the Council's work to develop a strong economy in a compassionate city
- **Leeds Culture Strategy** (2017–2030) sets the challenges and opportunities around culture to help frame deliver plans
- **Joint Strategic Needs Assessment** (2018) which is key to understanding health and wellbeing needs and inequalities across and within Leeds and is based on a partnership jointly led by the three Clinical Commissioning Groups and the City Council
- **Leeds Transport Strategy** (est 2021) provides proposals to put walking, cycling and green public transport infrastructure first.

## 9 Governance and resources

9.1 The preparation and updating of the Local Development Plan will be led by the City Council's City Development Directorate, primarily through the Planning & Sustainable Development service. Drawn from this service, a number of teams (comprising officers ranging from the Head of Service, a Group Manager, Team Leaders, Senior Planners, Planners and Administrative support staff) have responsibilities for the Local Plan. Also key to supporting plan preparation and implementation is a data intelligence and mapping service.

9.2 Given the scope and breadth of the Local Plan in Leeds (and in recognition of its corporate importance), Planning & Sustainable Development will be supported by resources from across City Development including: highways, regeneration and economic services as well as on going

and close working with a range of City Council Directorates to reflect the scope of the Local Plan documents under production.

- 9.3 A key focus for the preparation of the Local Plan is the Council's Development Plan Panel, with responsibilities for making recommendations to the City Council's Executive Board and Full Council (consistent with delegation arrangements and 'Executive' and 'Council' functions). Moreover, and in light of the Climate Emergency the Strategic Planning Group works through the Climate Emergency and Advisory Committees (CEAC) for Planning, Energy and Buildings and Biodiversity & Food.

## **10 Risk Assessment**

- 10.1 The preparation of the Local Development Plan allows for a flexible approach to the preparation of a range of planning documents. The Schedule of LDDs identified in this LDS, covers a range of work, which in part reflects the complex spatial planning issues in Leeds. In managing this programme of work, an analysis of risks has been undertaken, together with the measures to manage them. This is set out in **Appendix 2**.

## 11 Local Development Document Profiles

The following profiles update the Council’s Local Development Documents as at June 2021.

### Adopted DPDs

<b>TITLE</b>	<b>Core Strategy (2012 to 2028)</b>	
<b>STATUS</b>	<b>Adopted</b> Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	Sets out the overall spatial vision, strategy and core policies for the future development of Leeds between 2012 and 2028.	
<b>GEOGRAPHICAL AREA</b>	The Leeds Metropolitan District administrative area	
<b>CONFORMITY</b>	The Core Strategy is in general conformity with the NPPF	
<b>PRODUCTION MILESTONES</b>	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	September – December 2006
	Issues and Options Consultation	October – December 2007
	Preferred Options Consultation	October – December 2009
	Publication	February – April 2012
	Pre-Submission Changes Advertisement	January – February 2013
	Submission	April 2013
	Pre-Examination Meeting	July 2013
	Examination	October 2013 (initial sessions) March 2013 (further sessions)
	Inspector’s Report	September 2014
	Adopted	November 2014
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	Following adoption, the Core Strategy has set the framework for the Council’s allocation DPDs (the Aire Valley Leeds Area Action Plan and the Site Allocations Plan). It provides a framework for development management decision taking and the preparation of SPDs. It is regularly monitored via the AMR. The Core Strategy is subject of a selective review (see separate profile).	
<b>REVIEW DUE</b>	All policies have been reviewed to assess whether they need updating in July 2020. Policies on carbon reduction, flood risk, sustainable infrastructure, place-making and green infrastructure are to be updated in the Local Plan Update 1, which is set out under the “Plans in preparation” section below.	

<b>TITLE</b>	<b>Natural Resources and Waste Plan</b>	
<b>STATUS</b>	<b>Adopted</b> Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	Provides thematic and site specific policies for Natural Resources and Waste in the District.	
<b>GEOGRAPHICAL AREA</b>	The Leeds Metropolitan District administrative area	
<b>CONFORMITY</b>	The Natural Resources and Waste Plan is in general conformity with the Core Strategy and the NPPF	
<b>PRODUCTION MILESTONES</b>	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	May – June 2008
	Issues and Options Consultation	January – March 2010
	Preferred Options Consultation	November 2010
	Publication	July 2011
	Submission	July 2011 Consultation on post submission changes May 2012
	Examination	<a href="#">November – December 2011</a>
	Inspector's Report	December 2012
	Adopted	January 2013
	Additional Note	Following the results of a High Court Challenge in September 2013, Minerals Policies 13 and 14 were remitted and subject to re-consultation and re-examination. They were adopted alongside the remainder of the already Adopted DPD in September 2015.
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	Following adoption, the NRW Plan provides a framework for development management decision taking. It is monitored via the AMR.	
<b>REVIEW DUE</b>	All policies have been reviewed to assess whether they need updating. Policies on carbon, energy, flood risk, air and environment are to be updated in the Local Plan Update (1) which is set out under the "Plans in preparation" section below. Policies on minerals and waste to be considered in a future Local Plan Update.	

<b>TITLE</b>	<b>Policies Map LDD</b>	
<b>STATUS</b>	<b>Adopted</b> and updated to spatially reflect DPD policies and related notations	
<b>ROLE AND CONTENT REFERRED TO</b>	<p>Illustrates the policies and proposals contained in the council's DPDs. It identifies:</p> <ul style="list-style-type: none"> <li>• saved Unitary Development Plan allocations for housing, employment and greenspace</li> <li>• areas of protection, such as conservation areas and archaeological areas;</li> <li>• locations and sites for particular land uses, including regeneration areas, town centres and specific site proposals; strategic designations, such as opportunity areas and transport proposals; and</li> <li>• the road hierarchy</li> </ul>	
<b>GEOGRAPHICAL AREA</b>	The Leeds Metropolitan District administrative area	
<b>CONFORMITY</b>	The Policies Map is in general conformity with the saved policies of the Unitary Development Plan Review (2006), the Aire Valley Leeds Area Action Plan (2017), Core Strategy (as amended by the Selective Review 2019), the Site Allocations Plan (2019) and the Natural Resources and Waste Plan (2013)	
<b>PRODUCTION MILESTONES</b>	The Policies Map is updated at the Adoption of relevant DPDs	
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Web-site maintenance costs. Interactive mapping ICT costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI via DPD preparation
<b>POST PRODUCTION</b>	Following adoption of DPDs the Policies Map will be updated to spatially reflect the policies within them. The Council is in the process of preparing an interactive on-line mapping resource.	

<b>TITLE</b>	<b>Aire Valley Leeds Area Action Plan (2012 to 2028)</b>	
<b>STATUS</b>	<b>Adopted</b> Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	Provides innovative and co-ordinated approach to the sustainable regeneration of the AVL Area (which incorporates the Enterprise Zone). Provides a framework for sustainable economic development, new housing development, social & green infrastructure and sustainable transport solutions, and implements the Core Strategy. The importance of the regeneration of AVL to the communities of East & South Leeds and the City Centre (inc. South Bank) is recognised including in securing improved connectivity / linkages and contributing to regeneration objectives of the Council and its partners.	
<b>GEOGRAPHICAL AREA</b>	The Aire Valley as defined in the Adopted Core Strategy and Policies Map and including the AVL Enterprise Zone.	
<b>CONFORMITY</b>	The AVLAAP is in general conformity with the Adopted Core Strategy and the NPPF	
<b>PRODUCTION MILESTONES</b>	Initial issues report and sustainability scoping report	July 2005
	Issues and options consultation on sustainability appraisal scoping report	August – October 2005
	Consultation on alternative options	June - July 2006
	Formal pre-submission consultation on Preferred Options report, sustainability appraisal and publication of Consultation Statement	June – July 2007
	Publication	September – November 2015
	Submission	September 2016
	Examination (Hearing Sessions)	January 2017
	Advertisement of Main Modifications	May 2017
	Inspector Report	August 2017
	Adoption	November 2017
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans and additional Council officers. Database, mapping / graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	Following adoption, published as part of the council's Local Plan and the Policies Map has been updated to spatially reflect its policies and allocations. It is implemented through planning decisions on planning applications and in terms of additional planning briefs, masterplans and SPDs as necessary for specific sites and areas e.g. the South Bank Regeneration Framework SPD.	
<b>REVIEW DUE</b>	All policies have been reviewed to assess whether they need updating. The Plan will need to be updated to provide for allocations post 2028. The AVLAAP will also need to consider the implication of the High Speed 2 Rail line and development at Leeds City Station.	

<b>TITLE</b>	<b>Site Allocations Plan (2012 to 2028)</b>	
<b>STATUS</b>	<b>Adopted</b> Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	To identify site allocations (covering housing, employment, retail and greenspace) to reflect the overall strategy of the Core Strategy.	
<b>GEOGRAPHICAL AREA</b>	The Leeds MD (divided into 11 Housing Market Characteristic Areas (HMCA) for the purposes of the allocations of housing). Excluding the area covered by the AVLAAP.	
<b>CONFORMITY</b>	The SAP will be in general conformity with the Adopted Core Strategy and the NPPF	
<b>PRODUCTION MILESTONES</b>	Issues and options consultation	June – July 2013
	Publication	September – November 2015
	Publication of revised proposals for the Outer North East HMCA	September – November 2016
	Pre-Submission Changes Advertisement	February 2017
	Revised Submission Draft Consultation	February to March 2018
	Submission	May 2017 and Revised Submission in March 2018
	Examination	Stage 1 October 2017 and Stage 2 July 2018
	Inspector Report	June 2019
Adoption	July 2019	
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	Following adoption, the Site Allocations Plan was challenged by the Aireborough Neighbourhood Development Forum. This was considered by the High Court who found errors of law (within the independent Inspectors' Report) and ordered that all parts of the Leeds Site Allocations Plan which allocate sites for housing, including mixed use allocations, that were in the Green Belt immediately before the SAP's adoption (including the aspects of all policies and text that give reasons for, and effect to, those allocations), be remitted to the Secretary of State for independent examination by a person appointed for that purpose. The Examination of the remitted 37 Green Belt sites will take place in September 2021 the Council's proposals for which having been subject to public consultation in 2020. The Council's position is that there is sufficient land from non-Green Belt land in the Leeds supply and that release of 36 sites for housing from the Green Belt is now not justified. However, there remains exceptional circumstances for the release of 1 site from the Green Belt for employment uses.	

<p><b>REVIEW DUE</b></p>	<p>The SAP sets two review policies within it.</p> <ul style="list-style-type: none"> <li>• HGR1 which seeks to ensure that sufficient land is allocated and safeguarded land designated within the SAP (to 2028) so as to comply with Core Strategy Selective Review housing requirements, which were Adopted after the SAP.</li> <li>• HGR2, which seeks to ensure that sufficient land for Gypsies and Travellers is provided by requiring a review of sites should the quantum of sites provided through planning applications be less than 13 as at 31<sup>st</sup> March 2023</li> </ul> <p>For all other parts of the SAP, reviews of all Development Plan Documents are required to be carried out 5 years from adoption, meaning that a review of the Site Allocations Plan should take place by 2024.</p>
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<b>TITLE</b>	<b>Core Strategy Selective Review 2019</b>	
<b>STATUS</b>	<b>Adopted</b> Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	Updates the housing requirement in Policy SP6, considering and making any necessary consequent revisions to other parts of the Plan. Extends the plan period for the housing requirement from 2017 to 2033. Updates the wording for Policies EN1 and EN2. Updates Affordable Housing Policy H5. Amends Greenspace Policy G4. Introduces policies on Housing Standards. Responds to policy implementation issues.	
<b>GEOGRAPHICAL AREA</b>	The Leeds Metropolitan District administrative area	
<b>CONFORMITY</b>	The Adopted Core Strategy and the NPPF	
<b>PRODUCTION MILESTONES</b>	Consultation on sustainability appraisal scoping report & preparation of Issues & Alternative Options for consultation	June to July 2017
	Publication	February to March 2018
	Submission	<i>Estimated Summer 2018</i>
	Examination	<i>Estimated Autumn 2018</i>
	Adoption	<i>Estimated Winter 2018</i>
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Consultancy support. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	Following adoption, the Core Strategy Selective Review was incorporated into the Adopted Core Strategy superseding specific policies as necessary. Together the documents are referred to as Core Strategy (as amended 2019)	
<b>REVIEW DUE</b>	Reviews of all Development Plan Documents are required to be carried out 5 years from adoption, meaning that a review of the specific policy matters should take place by 2024.	

## Adopted SPDs

Name	Content	Date
Eastgate and Harewood Quarter	<ul style="list-style-type: none"> <li>• To guide the comprehensive redevelopment of this important City Centre site and regeneration opportunity, to ensure that any development proposals are sustainable and maximise benefits to the city and local community;</li> <li>• To ensure that the development complements and integrates with the existing City Centre and provides a mix of uses; and</li> <li>• To ensure that any development is of the highest urban design and architectural standards.</li> </ul>	2005
Advertising design guide	Advice where advertising would and would not generally be acceptable, encourage design excellence, innovative ways of advertising and high standards of maintenance and provide the City Council's Development Department with the basis for assessing all advertisement consent applications.	2006
Biodiversity and waterfront development	To provide a framework to inform, guide and assess new development at waterfront locations throughout the Leeds district to ensure that biodiversity issues are fully considered and addressed.	2006
Designing for community safety - a residential guide	Advice on the provision of Crime Prevention Through Environmental Design, for those working within the planning process and to serve as a signpost towards the more in-depth knowledge and information available elsewhere in the world of architectural liaison.	2007
Public transport improvements and developer contributions	Advice on when an applicant for new development in Leeds will be required to make a contribution toward public transport improvements or enhancements. What type and level of contribution will be required. What legal and financial procedures will be in place to regulate the contributions made. The range of public transport infrastructure improvements and enhancements for which contributions will be used.	2008
Street design guide	Advice on the delivery of high quality residential and mixed development environments in the City, and should be used in the context of other national and local planning or design guidance.	2009
Tall buildings design guide	Advice on the location, form and appearance of tall buildings, so they can be successfully integrated into the environment and contribute to the changing skyline of the city.	2010
Tall buildings design guide	Advice on the location, form and appearance of tall buildings, so they can be successfully integrated into the environment and contribute to the changing skyline of the city.	2010
Sustainable design and construction - Building for Tomorrow Today	To provide practical guidance for design and construction projects within Leeds aiming to achieve the highest possible levels of sustainability to support the city in achieving it's social, economic and environmental goals.	2011
Householder design guide	This guide provides help for people who wish to extend or alter their property. It aims to give advice on how to design sympathetic, high quality extensions which respect their surroundings. This guide helps to put into practice the policies from the Leeds Unitary Development Plan which seek to protect and enhance the residential environment throughout the city.	2012

<b>Name</b>	<b>Content</b>	<b>Date</b>
Travel plans	Advice on the requirements for travel plans and identifies when they are required in support of a planning application. It is also intended for use by existing firms or organisations who wish to draw up a travel plan to facilitate more efficient and sustainable working practices.	2015
Parking SPD	The SPD provides more detailed guidance on how policy objectives of how the policy objectives of higher level planning and transport planning documents such as the Core Strategy and Local Transport Plan may be put into effect.	2016
Accessible Leeds	Advice on ensuring that the environment is planned and designed to be accessible for all.	2016
Holbeck, South Bank SPD	To provide a 'material consideration' in terms of decisions about new development and is intended to provide further information and guidance but not replace Development Plan policies. Where the latter allows for account to be taken of issues such as viability this principle remains and is unaffected by the content of the SPD.	2016
South Bank	Sets out principles and detailed guidance for development of the South Bank area of Leeds, with particular advice for the area to be affected by construction of the HS2 train station.	2018
East Leeds Extension	Advice and arrangements for bringing forward housing development with necessary infrastructure	2018
Hot Food Takeaways	Control the locations of HFTs that are in close proximity to secondary schools and where clustering of several HFTs can produce negative impacts.	2019

## DPDs in preparation

<b>TITLE</b>	<b>Local Plan Update (1) (2021)</b>	
<b>STATUS</b>	<b>Draft</b> Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	The draft proposed scope of the initial Local Plan Update has been determined through (a) a review of Local Plan Policies to see if they need updating (July 2020) and (b) in response to the Council's 3 Pillars, in particular the climate emergency. The subject matters are as follows: carbon reduction and energy, green and blue infrastructure, sustainable infrastructure, flood risk and placemaking.	
<b>GEOGRAPHICAL AREA</b>	The Leeds MD	
<b>CONFORMITY</b>	The Local Plan will be in general conformity with the NPPF	
<b>PRODUCTION MILESTONES</b>	Scope and issue and options	Regulation 18 consultation to take place between July and September 2021
	Draft Plan	Spring 2022
	Submission	Winter 2022
	Examination	2023
	Adoption	2023/4
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	TBC	
<b>REVIEW DUE</b>	TBC	

## Plan Update Commitments in Adopted Development Plans

<b>TITLE</b>	<b>Policy HGR1 of the Leeds Site Allocations Plan (2012 to 2028)</b>	
<b>STATUS</b>	Potential Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	To ensure that sufficient housing land is allocated and safeguarded land designated within the SAP so as to comply with Core Strategy Selective Review housing requirements, which were Adopted after the SAP. The Council has stated through its submission material for the SAP Remittal process that it considers that it has sufficient land allocated within the SAP (to 2028) to comply with Core Strategy Selective Review housing requirements and upon completion of the SAP Remittal process will consider if the SAP needs updating through Policy HGR1.	
<b>GEOGRAPHICAL AREA</b>	The Leeds MD (divided into 11 Housing Market Characteristic Areas (HMCA) for the purposes of the allocations of housing). Excluding the area covered by the AVLAAP.	
<b>CONFORMITY</b>	The SAP will be in general conformity with the Adopted Core Strategy and the NPPF	
<b>PRODUCTION MILESTONES</b>	Scoping	TBC 2021
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	TBC	
<b>REVIEW DUE</b>	TBC	

<b>TITLE</b>	<b>Policy HGR2 of the Leeds Site Allocations Plan (2012 to 2028)</b>	
<b>STATUS</b>	Potential Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	To ensure that sufficient land for Gypsies and Travellers is provided by requiring a review of sites should the quantum of sites provided through planning applications be less than 13 as at 31 <sup>st</sup> March 2023. The Council will review the Gypsy and Traveller policy in line with the most up to date monitoring information as at 1 <sup>st</sup> April 2023 to see if the SAP needs to be updated through Policy HGR2	
<b>GEOGRAPHICAL AREA</b>	The Leeds MD	
<b>CONFORMITY</b>	The SAP will be in general conformity with the Adopted Core Strategy and the NPPF	
<b>PRODUCTION MILESTONES</b>	Scoping	2023
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	TBC	
<b>REVIEW DUE</b>	TBC	

## DPDs to be updated

<b>TITLE</b>	<b>Local Plan Update (2)</b>	
<b>STATUS</b>	<b>Draft</b> Development Plan Document	
<b>ROLE AND CONTENT REFERRED TO</b>	<p>The results of the Review of all Local Plan policies in July 2020 identified that a range of policies needed to be updated. However having regard to available resources, informed by declarations made at Full Council, and detailed discussions with Development Plan Panel it is proposed that the objective of the Local Plan Update (1) should be the introduction of new and enhancement of existing planning policies to help address the climate emergency against the Council's 3 pillars. This resulted in those policies relating to carbon reduction, flood risk, sustainable infrastructure, placemaking and green infrastructure being prioritised for updating before others.</p> <p>The Local Plan Update (2) will be scoped in consultation with Development Plan Panel and may include matters such as: the housing requirement and allocations (for beyond 2028), affordable housing (inc. First Homes), employment land requirements and allocations (for beyond 2028), town and local centres, requirements for and allocations for Gypsies and Travellers and Travelling Show persons (for beyond 2028), minerals and waste. These matters will be considered in relation to up to date Government Guidance, appropriate plan period and existing and emerging local evidence.</p> <p>The Local Plan Update (2) will also be affected by the Planning Bill and any proposed new arrangements for strategic planning at the Combined Authority level.</p>	
<b>GEOGRAPHICAL AREA</b>	The Leeds MD	
<b>CONFORMITY</b>	The Local Plan (2) will be in general conformity with the NPPF	
<b>PRODUCTION MILESTONES</b>	Scope	By mid 2022
	Draft Plan	TBC
	Submission	TBC
	Examination	TBC
	Adoption	TBC
<b>PRODUCTION ACTIONS</b>	Lead	Policy and Plans Service
	Management	Strategic Planning
	Resources	Policy and Plans Service and additional officers throughout the Council. Database, mapping and graphic resources. Advertising, consultation arrangements and Examination costs.
	Stakeholders / Community Involvement	Statutory consultees and local community groups and organisations with an interest in the area as set out in the SCI
<b>POST PRODUCTION</b>	TBC	
<b>REVIEW DUE</b>	TBC	

## **Other Plan Documents**

CAAS – Conservation Area Appraisal Statements

SPG – Supplementary Planning Guidance

<b>Name of Document</b>	<b>Type</b>	<b>Summary</b>	<b>Date</b>
SPG28: Chapeltown Conservation Area Appraisal	CAAS	Advice and appraisal of the character of the conservation area	2003
SPG29: Otley Conservation Area Appraisal	CAAS	Advice and appraisal of the character of the conservation area	2003
Holbeck Conservation Area Appraisal	CAAS	Advice and appraisal of the character of the conservation area	2005
Gledhow Valley Conservation Area Appraisal	CAAS	This appraisal shows why Gledhow Valley has a special character and appearance meriting designation as a conservation area. It sets out which features make the area special in order to encourage their retention. It also shows where there are opportunities to enhance the area.	2006
Armley Conservation Area Appraisal	CAAS	Advice and appraisal of the character of the conservation area	2007
Armley Conservation Area Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2007
Chapeltown Conservation Area Extension Appraisal	CAAS	Advice and appraisal of the character of the conservation area	2007
Chapel Allerton Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2008
Far Headingley Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2008
Horsforth Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2008
Methley Church Side Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2008
Meanwood Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2008
Newlay Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2008

<b>Name of Document</b>	<b>Type</b>	<b>Summary</b>	<b>Date</b>
West Park Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2008
Adel St John's Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Boston Spa Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Bardsey Cum Rigton Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Bramley Town Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Calverley Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Pool in Wharfedale Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Pudsey Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Thorp Arch Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Thorner Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Whitkirk Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2009
Barwick in Elmet Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Bramham Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Collingham Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010

<b>Name of Document</b>	<b>Type</b>	<b>Summary</b>	<b>Date</b>
Clifford Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Farsley Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Linton Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Oulton Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Rothwell Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Walton Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Wetherby Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Weetwood Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Woodhall Hills Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2010
Aberford Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2011
Bramhope Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2011
Horsforth Cragg Hill and Woodside Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2011
Rawdon Little London Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2011
Rawdon Little Moor Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2011
Rawdon Low Green Conservation Area	CAAS	Advice and appraisal of the character of the conservation area	2011

<b>Name of Document</b>	<b>Type</b>	<b>Summary</b>	<b>Date</b>
Appraisal and Management Plan			
Woodlesford Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2011
Guiseley Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2012
Headingley Hill, Hyde Park and Woodhouse Moor Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2012
Morley Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2012
Rawdon Cragg Wood Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2012
Shadwell Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2012
Scholes Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2012
Yeadon Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2012
Tranmere Park Estate Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2013
Nether Yeadon Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2015
Farnley Upper Moorside Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2017
The Grand Quarter Conservation Area Appraisal and Management Plan	CAAS	Advice and appraisal of the character of the conservation area	2017
Shopfront Security Guide	Design Guide	Sets out options for enhancing the security of shops with illustrative drawings.	Undated

<b>Name of Document</b>	<b>Type</b>	<b>Summary</b>	<b>Date</b>
Shopfront Design Guide	Design Guide	Illustrative guide of shop front design options including examples of good and bad practice	1992
Headingley Renaissance: Strategy and Action Plan	Other Guidance	Strategy and action plan to promote a mixed community	2005
Mabgate Development Framework	Other Guidance	Guidance to developers on the acceptability of forms and types of development in the Mabgate area.	2007
Collingham and Linton Village Design Statement	Other Guidance	Advice and appraisal of the landscape and character of the area	2010
Farsley Village Design Statement	Other Guidance	Advice and appraisal of the character of the area	2010
Tranmere Park Neighbourhood Design Statement	Other Guidance	Advice and appraisal of the character of the area	2010
Lower Kirkgate Planning Statement	Other Guidance	Objectives for the regeneration of the historic area	2011
Sovereign Street Planning Statement	Other Guidance	Principles and options for development of area north of Sovereign St	2011
SPG2: Leisure Developments & Other Key Town Centre Uses	SPG	Advises on considerations for leisure development proposals in a variety of locations including UDP LT5 sites, and application of sequential test	1997
SPG4: Greenspace Relating to New Housing Development	SPG	Guidance in relation to greenspace provision and ensure the availability of greenspace for public use. It aims to provide spaces that satisfy various need and are appropriate to particular situations, improving the environmental quality of new developments and encouraging the integration of greenspace and built form within a development.	1998
SPG6: Development of Self-Contained Flats	SPG	To provide guidance relating to the development of self contained flats, including the distinction between self contained flats and HMOs and advice on the creation of self contained flats within existing buildings. The following advice and Policy is intended to cover the planning implications of proposals to subdivide existing housing into self contained flats and change the use of buildings in other uses to self contained flats. Paragraph 4 sets out the wider context of flat conversions contributing toward strategic housing supply.	1999
SPG14: Leeds City Centre Urban Design Strategy	SPG	The City Centre Urban Design Strategy (CCUDS) explores the character of the streets, spaces and buildings in Leeds City Centre. It is a response to national and local policies and initiatives to enhance the local distinctiveness of towns and cities.	2000

<b>Name of Document</b>	<b>Type</b>	<b>Summary</b>	<b>Date</b>
SPG11:Section 106 Contributions for School Provision	SPG	To outline the powers made available under Section 106 to secure payments from housing developments toward school provision and how these moneys are to be used. Furthermore the supplementary guidance will outline how the UDP policy GP7A will be put into practice to secure the required educational facilities resulting from a proposed development.	2001
SPG13: Neighbourhoods for Living	SPG	The guide specifically provides further clarity for developers and designers in Leeds regarding: the themes and principles of residential design the character and essence of Leeds submission requirements and analysis based process.	2003
SPG25:Greening the Built Edge	SPG	This guidance aims to support policy N24 of the UDP particularly how development proposals for developments abutting green belt, green corridors or other open space must assimilate the development into the surrounding landscape and how if existing landscape features do not achieve this, how it might be implemented.	2004
SPG22:Sustainable Drainage in Leeds	SPG	This guidance provides information for developers on the use of sustainable drainage techniques in new developments. It expands current City Council policy and Government guidance and sets out a procedure for dealing with drainage issues through the planning process.	2004
Beeston and Holbeck Planning Framework	SPG		2005
SPG21: Leeds Waterfront Strategy Partial Review 2006	SPG	Mix of vision and audit of townscape assets and description of urban character. Valuable note of aspirations for river crossing points.	2006
Kirkstall Valley Planning Framework	SPG	Local area advice	2007
SPG16:Bramhope Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2001
SPG17:Bardsey Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2002
SPG18:East Keswick Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2002
SPG36:Hawksworth Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2003

<b>Name of Document</b>	<b>Type</b>	<b>Summary</b>	<b>Date</b>
SPG39: Thorp Arch Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2003
Roundhay Conservation Area Appraisal	SPG (Design Statement)	Advice and appraisal of the character of the area	2004
SPG19:Pool Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2005
Chapel Allerton Community Plan and Design Statement	SPG (Design Statement)	<ul style="list-style-type: none"> <li>• inform and engage the community in decisions that affect the area</li> <li>• influence decision-makers allocating resources and improving community service</li> <li>• provide a design framework for delivering excellence in new development</li> <li>• retain and improve the best of the current built and natural environment.</li> </ul>	2005
Far Headingley, Weetwood and West Park Neighbourhood Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2005
Kippax Village Design Guide	SPG (Design Statement)	Advice and appraisal of the character of the area	2005
Adel Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2006
Headingley and Hyde Park Neighbourhood Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2010
Horsforth Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2010
Roundhay Ward Neighbourhood Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2010
Little Woodhouse Neighbourhood Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2011
Thorner Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2011
New Farnley Village Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2013

<b>Name of Document</b>	<b>Type</b>	<b>Summary</b>	<b>Date</b>
Oulton and Woodlesford Community Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2014
Moortown Neighbourhood Design Statement	SPG (Design Statement)	Advice and appraisal of the character of the area	2016

## Appendix 1: Glossary of Terms

<b>Area Action Plan (AAP)</b>	These plans are DPDs and focus upon allocation and implementation, providing an important mechanism for ensuring development of an appropriate, scale, mix and quality for key areas of opportunity, change or conservation.
<b>Authority Monitoring Report (AMR)</b>	Authorities are required to produce <b>AMRs</b> to assess the implementation of <b>LDS</b> and the extent to which policies in <b>LDDs</b> are being achieved.
<b>Development Plan Document (DPD)</b>	The Documents that together comprise the Local Plan. A local planning authority must prepare, and which have to be subject to rigorous procedures of community involvement, consultation and independent examination. Should include the following elements: <ul style="list-style-type: none"> <li>• Core strategy</li> <li>• Site specific allocations of land</li> <li>• Area Action Plans (where needed)</li> </ul>
<b>Local Plan</b>	The Local Plan will contain a portfolio of <b>DPDs</b> , which will provide the local planning authority's policies for meeting the community's economic, environmental and social aims for the future of their area where this affects the development of land.
<b>Local Development Document (LDD)</b>	<b>LDDs</b> will comprise of <b>DPDs</b> , <b>SPDs</b> and <b>SCI</b> related to these are the <b>SEA/SA</b> , <b>AMR</b> and the Policies Map.
<b>Local Development Scheme (LDS)</b>	The <b>LDS</b> sets out the programme for preparing the <b>LDDs</b> and identifies which of those will be prepared as <b>DPDs</b> .
<b>National Planning Policy Framework (NPPF)</b>	Government statement of National Planning Policy, and extant Planning Policy Statements.
<b>Neighbourhood Plan</b>	Prepared by Parish/Town Councils or Neighbourhood Forums to set out local policies consistent with the Local Plan
<b>Sustainability Appraisal (SA)</b>	Appraisal of the environmental, economic and social aspects of Local Development Documents ( <b>LDDs</b> ) in contributing to the achievement of Sustainable Development objectives.
<b>Statement of Community Involvement (SCI)</b>	An LDD explaining to stakeholders and the community, how and when they will be involved in the preparation of <b>Local Development Plan</b> and where appropriate planning applications prior to their formal submission and the steps that will be taken to facilitate this involvement.
<b>Strategic Environmental Assessment (SEA)</b>	Assessment of the environmental impacts of policies and proposals contained within the <b>Local Plan</b> (can be done as part of the SA).
<b>SPD (SPD)</b>	<b>SPDs</b> are <b>LDDs</b> intended to elaborate upon the policy and proposals in <b>DPDs</b> . <b>They do not form part of the statutory development plan.</b>

## Appendix 2 – Risk Assessment

<b>RISK</b>	<b>IMPACT</b>	<b>MITIGATING ACTION</b>
New national and local policies and guidance	<ul style="list-style-type: none"> <li>• Unforeseen additional work injections into LDS work programme causing slippage.</li> <li>• Scope of proposed plans is significantly altered.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitoring of changes to national policy.</li> <li>• Active participation in the City Region (to reflect the 'duty to cooperate') and local planning agenda to respond to changes early.</li> <li>• Re-evaluate priorities.</li> </ul>
New sub-regional arrangements for strategic policy making	<ul style="list-style-type: none"> <li>• Unforeseen additional work injections into LDS work programme causing slippage.</li> </ul>	<ul style="list-style-type: none"> <li>• Alignment of sub-regional and local strategic objectives</li> </ul>
Volume of work (managing potentially competing timescales and tasks, higher levels of representations than anticipated)	<ul style="list-style-type: none"> <li>• Programme slippage.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitoring of progress against programme objectives and re-prioritise as necessary.</li> <li>• Realistic &amp; flexible timetables.</li> <li>• Use of additional resources through corporate partnership working.</li> </ul>
A very large volume of comments received at consultation stages	<ul style="list-style-type: none"> <li>• Require more staff to input and analyse responses</li> <li>• Lengthy Examination in Public</li> </ul>	<ul style="list-style-type: none"> <li>• Regular monitoring of resources, budgets and costings.</li> <li>• Redeploy existing resources where appropriate.</li> </ul>
Capacity of Stakeholders to respond as part of engagement/involvement activity.	<ul style="list-style-type: none"> <li>• Potential programme slippage.</li> </ul>	<ul style="list-style-type: none"> <li>• Early consultation with stakeholders where appropriate.</li> </ul>
Inadequate resources to undertake specific areas of work.	<ul style="list-style-type: none"> <li>• Unable to progress work.</li> <li>• Potential impact on quality &amp; 'soundness' of planning documents.</li> </ul>	<ul style="list-style-type: none"> <li>• Regular monitoring of resources, budgets and costings.</li> <li>• Redeploy existing resources where appropriate.</li> </ul>
Lack of in house skills to undertake new areas of technical work.	<ul style="list-style-type: none"> <li>• Programme slippage.</li> <li>• Potential impact on quality &amp; 'soundness' of planning documents.</li> </ul>	<ul style="list-style-type: none"> <li>• Develop skills and competencies through training initiatives.</li> <li>• Close working with partners who have the necessary skills.</li> <li>• Use of external consultants – subject to resources.</li> </ul>
Staff turnover	<ul style="list-style-type: none"> <li>• Potential programme slippage.</li> </ul>	<ul style="list-style-type: none"> <li>• Monitoring of progress against programme objectives and re-prioritise as necessary.</li> <li>• Staff Recruitment</li> </ul>
Planning Inspectorate unable to meet the timescale for examination and report.	<ul style="list-style-type: none"> <li>• Delay to examination/reporting.</li> <li>• Key programme milestones not met.</li> </ul>	<ul style="list-style-type: none"> <li>• Close liaison with the Planning Inspectorate, to highlight any potential issues/problems at an early stage.</li> </ul>

<p>Failure of planning documents to meet tests of soundness.</p>	<ul style="list-style-type: none"> <li>• Unable to adopt document.</li> <li>• Absence of up to date Local Plan triggers Presumption in Favour of Sustainable Development in NPPF</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure documents are sound and meet technical and consultation requirements</li> <li>• Use of self-assessment tool.</li> </ul>
<p>Legal Challenge</p>	<ul style="list-style-type: none"> <li>• LDD quashed.</li> <li>• Impact on work programme through additional work.</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure LDF is compliant with Planning legislation, Regulations and guidance.</li> </ul>
<p>Departure from European Union</p>	<ul style="list-style-type: none"> <li>• Unforeseen additional work injections into LDS work programme causing slippage</li> </ul>	<ul style="list-style-type: none"> <li>• Monitoring of likely impacts especially as they relate to legislation</li> <li>• Active participation in City Region to collectively explore implications upon sub-regional economy</li> <li>• Re-evaluate priorities</li> </ul>

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All attending the meeting must adhere to the guidance that has been set by the government and the council to keep all attending any meetings within a council building safe

- All attending LCC employees are encouraged to undertake a lateral flow test when attending a face to face meeting.
- All attending any meeting must sign in at the main reception.
- Turn up on time so you can be seated whilst adhering to social distancing guidance.
- Stay in your designated seat during the meeting.
- You must wear a face covering whenever you are not in your seat (unless exempt).
- Do not stand and talk in walk ways.
- You must adhere to the one way system that is in place.
- You must adhere to the social distancing guidance at all times.
- Use the hand sanitizer that is placed at the entrance and the exit of the meeting room.
- Where possible use electronic agenda packs.
- Bring your own refreshments.

**Note:**

Best endeavours have been taken to manage committee business from the outset to prevent a meeting running over the prescribed 1.5 hour guidance. If it becomes apparent that debate is going to exceed this then an adjournment of proceedings will be called by the Chair at an appropriate point. All attending the meeting must vacate the meeting room to enable further ventilation and cleaning. Participants must return to their original seat.

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